

STUDENT DRUG AND ALCOHOL POLICY

Taratahi Agricultural Training Centre QMS Component			
Category:	Staff and Students	Policy Number:	QMS 19
Title:	Drug and Alcohol Policy	Date Approved:	19 th Dec 2003
Prepared by:	Operations Manager	Date of Last Revision:	30 Jun 2010
Authorised by:	Academic Committee	Next Review Date:	Aug 2011

1. PURPOSE

Maintaining a safe environment for all students and staff is fundamental to Taratahi's objectives and as such Taratahi is committed to minimizing the risk of health and safety related issues for all staff and students.

This policy covers a range of drugs including medicines, tobacco, alcohol, solvents and illegal drugs.

2. ORGANISATIONAL SCOPE

This is an organisational wide procedure.

3. DEFINITIONS

3.1. Drug Definition

In its National Drug Policy 1998, the Minister of Health defines a drug as being tobacco, alcohol, illegal drugs, and other drugs which include other substances used for psycho-active effects, recreation or enhancement, such as pharmacy-only drugs, petrol, solvents and inhalants which are used for purposes outside their intended use.

However for the purposes of this document the word 'drug' encompasses all the substances listed above **except** Tobacco. If the text relates to Tobacco it will specifically state this.

4. RESPONSIBILITIES

The Education Delivery Manager is responsible for all Drug and Alcohol related policies.

5. THE PROCEDURE

5.1. Rationale

Taratahi has a responsibility to provide a safe physical and emotional environment.

The misuse of any drugs by Taratahi students will not be tolerated and will be dealt with consistently and with regard to the needs of the students and staff and the individuals concerned. Effective communication and co-operation is essential to the successful implementation of this policy, both with students, staff and parents. Taratahi believes it should maintain a drug free

environment. Illegal or illicit substances should not be brought to Taratahi and the use or supply of drugs on Taratahi campus will be regarded with the utmost seriousness.

5.2. Prescribed or medicinal drug use

Students under the age of 18 who need to use prescribed or medicinal drugs within Taratahi jurisdiction must have a written approval of a parent/guardian or medical practitioner and inform an appropriate staff member.

6. ALCOHOL

6.1. Rules relating to all students

- Students are not permitted to possess or consume alcohol at Taratahi including all properties leased or rented by Taratahi.
- Endanger the safety or well being of any student as a result of consuming or supplying alcohol.

Breach of these rules may result in dismissal from Taratahi hostels and suspension or expulsion from a Taratahi course.

- Students are not permitted to be under the influence of alcohol whilst attending class

Students that appear to be under the influence of alcohol will be sent away from class until completely sober and not smelling of alcohol.

Taratahi will not tolerate students driving under the influence of alcohol

6.2. Additional Rules relating to Residential Students

No Taratahi student is permitted to

- Have alcohol in any vehicle that is on Taratahi land or the Taratahi Farm:
- Have any empty alcohol containers stored in any building or in any vehicle that is on Taratahi land or the Taratahi Farm:
- Be under the influence of alcohol whilst on section Taratahi campus, on Taratahi land, Taratahi Farm or on any Taratahi related activity that is off – Campus.
- Supply alcohol to any other student whilst on the Taratahi Campus, on Taratahi land or Taratahi Farm:
- Allow another student to consume alcohol or supply alcohol to another student, in the aforementioned student's room on the campus.

2nd year students living in houses on Campus may have the opportunity to be exempt from the rule of no alcohol in their Houses given certain circumstances and specific approval from the CEO.

6.3. Exemption

Alcohol may be served at a sanctioned staff administered student functions but approval must be gained from the CEO or nominated delegate prior to the event. Any use of alcohol is subject to the laws and regulation regarding the servicing and consumption of alcohol

7. ILLEGAL DRUGS AND OTHER DRUGS

7.1. Rules relating to all students

Students are not permitted to possess, consume, or supply an illegal drug. The possession, supply, or use of an illegal drug is an offence against the Law. In the case of a student being found in possession of, or under the influence of an illegal drug, their parents and/or the police may be notified.

Students are not permitted to inhale or otherwise ingest a solvent or other industrial product while at Taratahi or be under the influence of an inhalant during class time

7.2. Additional Rules relating to Residential Students

No Taratahi student is permitted to

- i) Have drugs in any vehicle that is on Taratahi land or the Taratahi Farm:
- ii) Allow another student to consume drugs: or supply drugs to another student, in the aforementioned student's room on the campus.
- iii) Endanger the safety or well being of any student as a result of consuming or supplying drugs.

Breach of these rules may result in dismissal from Taratahi hostels and suspension or expulsion from a Taratahi course.

7.3. Students Affected by a Drug

In the event of a student appearing to be under the influence of a drug, tutors may require the student to stand down from classes if they believe there is potential risk to the safety of other students, staff or the student themselves. Medical advice may also be sought if believed appropriate.

Any staff member who suspects a student to be under the influence of a drug will report this student to the Education Delivery Manager. The Education Delivery Manager will, if appropriate, refer the student to a drug testing agency to undergo a drug test. If the student refuses to undertake a drug test then Taratahi, on the basis of safety, may choose to suspend the student until a drugs test is proven to be clear.

If the student accepts to be drug tested and the test proves positive then the student will be stood down from classes and removed from Campus until such time as a negative test is submitted. Counseling will be encouraged, while the student is stood down.

8. DISCIPLINARY PROCEDURES

The response of Taratahi to a drug or alcohol related offence will take into account the nature and circumstances of the offence, and the record of the student. The physical, mental and emotional health and well being of all students however is the priority. Disciplinary options available to the Taratahi include:

- Informing and consulting parents
- Loss of privileges e.g. gatings
- Referral to an external agency
- Notification of Police
- Suspension from Taratahi
- Removal from Hostel
- Expulsion

8.1. Alcohol related incident

In the case of a student breach of the Alcohol rules due processes will be followed with as much discretion as is possible in the circumstances

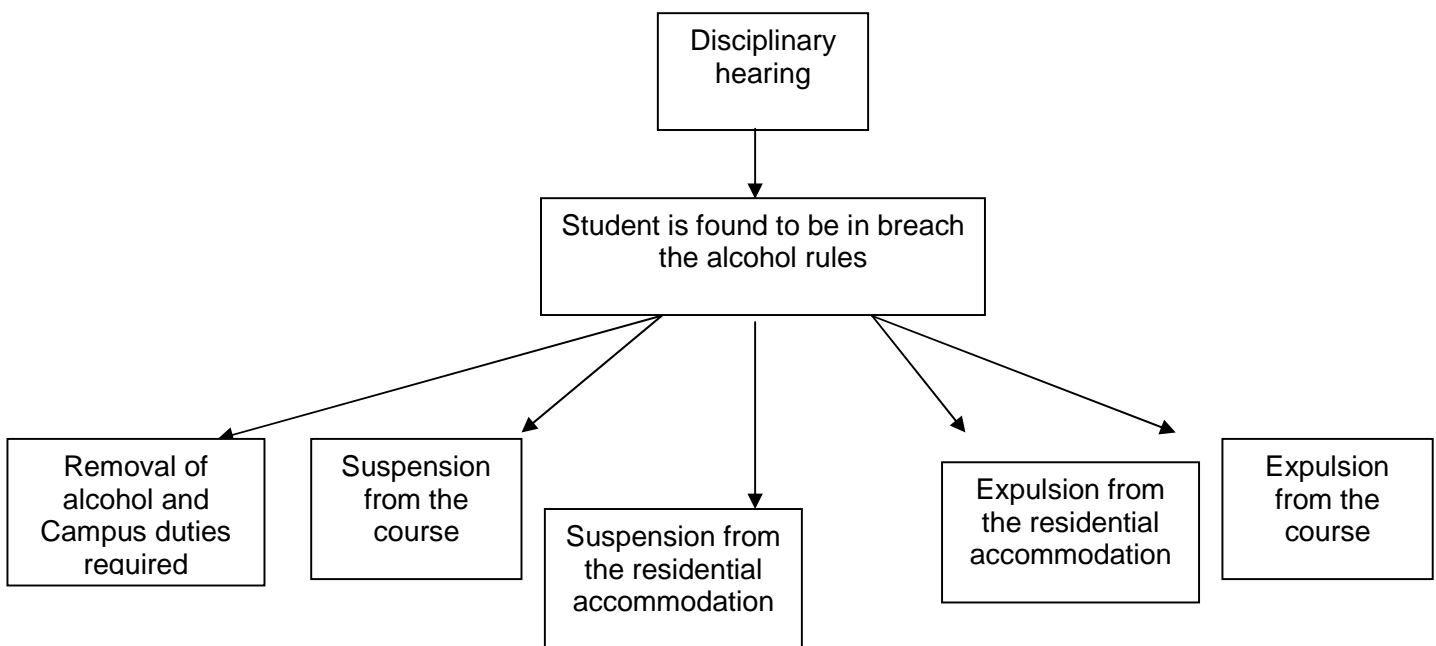
Management of Alcohol-Related Incidents

The Education Delivery Manager will be responsible for co-ordinating the management of alcohol related incidents, offering sources of support and liaising with outside agencies, including the media.

Students that appear to be under the influence of alcohol will be sent away from class until completely sober and not smelling of alcohol.

Students who have been found to possess or consume alcohol at Taratahi (except under the rules of 6.3) will be expected to attend a disciplinary committee which will take into account the nature and circumstances of the offence, and the record of the student. This may result in dismissal from Taratahi hostels and suspension or expulsion from a Taratahi course.

Procedure for breaches of Alcohol Rules



8.2. Illegal Drug related incident

In the event of investigation by Taratahi staff into suspected or apparent drug use or drug possession, due processes will be followed with as much discretion as is possible in the circumstances.

Notification of Police

In the event of the notification of Police due to a suspected or apparent drug offence, Taratahi will ensure that any student under such investigation will receive due and adequate representation.

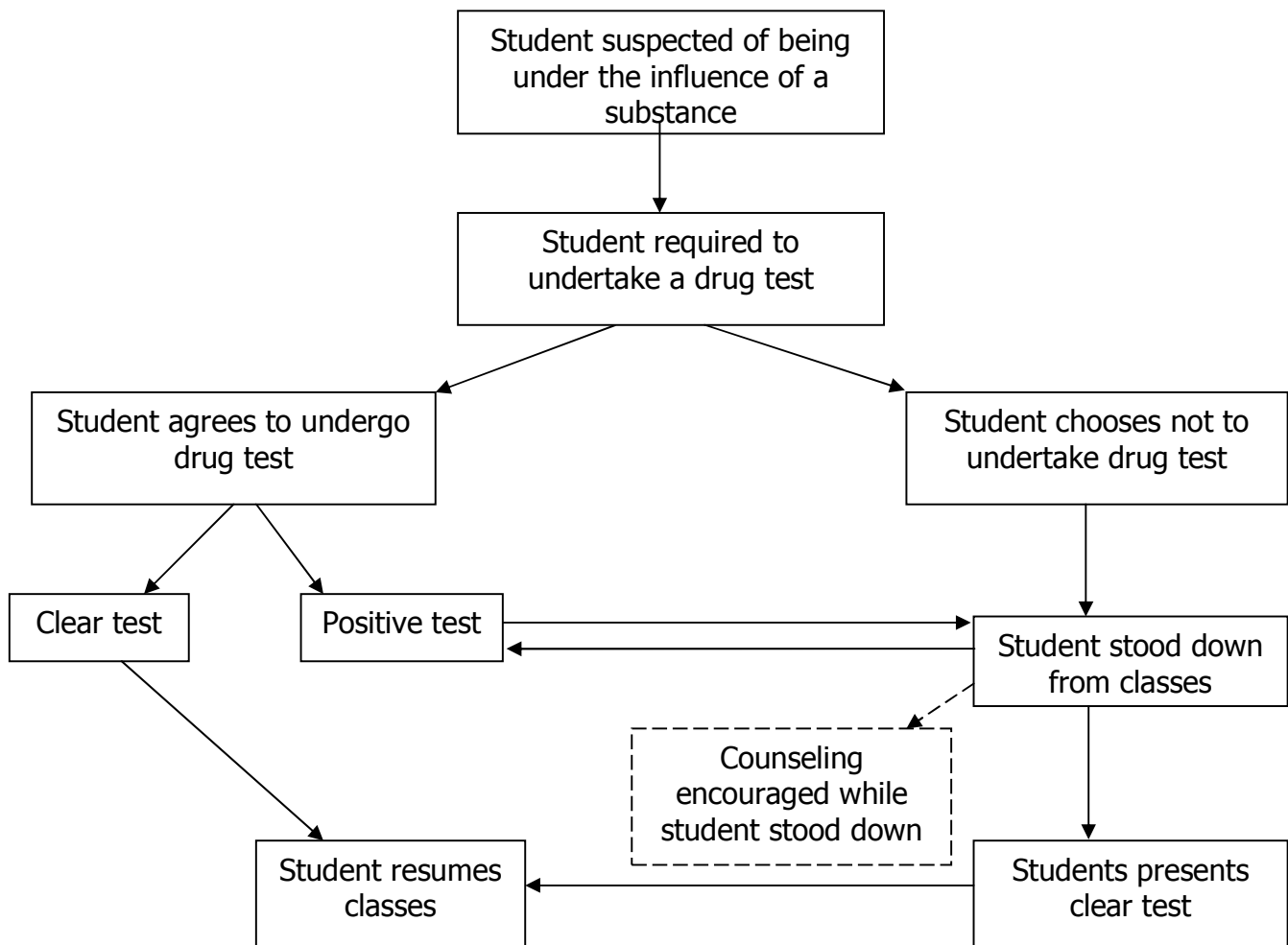
Management of Drug-Related Incidents

The Education Delivery Manager will be responsible for coordinating the management of drug related incidents, offering sources of support and liaising with outside agencies, including the media.

Procedure for breaches of drug rules

Students who breach these rules will be dealt with under the Taratahi Student Discipline Procedure.

Where a Taratahi Student is suspected to be under the influence of an illegal drug the following course of action will be taken



Where a Taratahi Student is found to have possession of an illegal drug on Taratahi property the following course of action will be taken

